



Meeting Minutes

Riverbank Charter School of Excellence PTO

Meeting Date: 10/11/18

Meeting Location: Riverbank Charter School APR



1. Call to Order by: Thomas Floyd Time: 6:30 pm

Board Member Attendance: Thomas Floyd, Justine Floyd, Nicole Marbach, Theresa Farmer, Nicole Bucci, Catherine Feather

Committee Member Attendance: Kristin Sweeney, Michelle Puchino

Parent and Faculty Attendance: 16 parents, 2 teachers, 1 principal

2. Approval of Previous Minutes: First meeting of the 2018-2019 school year

3. Officers' Reports

a. Family Events Report – Justine Floyd

- i. Fall Fest – October 13
 - Cancelled due to low participation
 - Only 9 families had signed up
- ii. Trunk or Treat – October 20
 - Tickets are still available → Kids \$4 advance, \$5 at the door, adults can bring a canned good donation for admittance
 - SignUpGenius on website for Trunk Sign Up and Bake Sale Donation
 - Currently have 18 trunks confirmed
 - Decorated milk jugs should be sent in to school
 - Food drive kick off starts tonight
- iii. STEAM Night – November 5
 - Aiming for different types of engineering activities/crafts
 - Roebling Museum will participate with a binary code craft
- iv. Kelsey Theater – December 16, 4:00 pm
 - Will need to pay in advance → Adult: \$14.60, Student & Senior: \$12.90
 - We have 75 seats reserved as of now



b. Social Action Report – Kristin Sweeney

- i. Sock Drive
 - Wraps up next week
 - Currently have 123 pairs of socks
 - Going to the Rescue Mission in Trenton
- ii. Food Drive
 - Kick off will be 10/20 at Trunk or Treat
 - Ends November 21st
 - Possible incentive for bringing in donations (Previous years example: Ms. Kelley and/or staff dressing up)
- iii. Coat, Mitten, Hat Drive
 - Begins November 27th and goes through December

c. Fundraising Report – Theresa Farmer

- i. Free Fundraisers
 - Box Tops
 - Shoprite AutoLink – can sign up for automatic rewards or to see how much we have made
 - Enter daily sweepstakes on Box Top website
 - Little Bites Wrappers
 - Coke Rewards – scan codes or save bottle tops/cardboard from box
 - Amazon Smile
 - Shoe Recycling – Bin is in school foyer
- ii. PTO Membership Drive
 - Currently have 70% of families participating
- iii. Restaurant Nights
 - Fratelli's was a huge success. Offered 20% and 70% on Vodka Rigatoni
 - We made \$503.00
 - Texas Road House on 11/15
 - They're offering 15% and 10% on gift certificate purchases
- iv. Trunk or Treat
 - 18 trunks confirmed...still looking for more
 - Bake sale donations needed
- v. Pancakes with Santa
 - December 8th
 - Pancakes with Santa, Poinsettia Sale, Vendor Event
- vi. Bingo Prep
 - Need volunteers for set up & break down
 - Tickets will be on sale soon (November)

d. Treasurer's Report – Catherine Feather

- i. Recent bills/expenses
 - Flexible seating
 - Supplies for teachers
 - Upkeep over summer – mulch, security cameras
 - Welcome back picnic (bounce houses)
- ii. Account balance - \$15,785.83

4. Principal's Report – Beth Kelley

- i. October Celebrates
 - Respect, Friendship, School Violence Awareness, Kindness
- ii. Red Ribbon Week (Say no to drugs) – Week of 21st
 - Theme days where kids can dress down – calendar will be sent home
 - Possible K9 Presentation
- iii. Holiday Ugly Sweater Day – change to more 'general' theme?
- iv. Upcoming School Events
 - Coffee Talk on Wednesday 10/24 at 8:30 am
 - Halloween Parade 10/31 at 2:00 pm
 - November is Citizenship Month
 - Winter Show is 12/20
- v. Still in the process of hiring a music teacher
- vi. We received the \$8,000 Church & Dwight Grant

5. Unfinished (old) Business

- i. First meeting – no old business

6. New Business

- i. Birthday Pretzels
 - Need a volunteer to help with monthly delivery
- ii. 10 Year Anniversary Gift
 - Podium for the Hall
- iii. Questions on involvement in events
 - Should we be worried in decreasing numbers? Answer was No. People are busy this time of year but PTO is not concerned and is moving forward with business as usual
- iv. Question on new tennis court/equipment
 - NET Generation bringing tennis into schools. We will receive in the spring. Court will be sprayed onto playground. Racquets, balls, and nets will be given to us from the township.

7. Announcements –

- i. Next PTO meeting 12/4/18

8. Adjournment – Thomas Floyd Time: 7:21 pm